



**RECRUITMENT AGREEMENT
BETWEEN
AMERICAN EDUCATION PATHWAYS
AND**

Agent full name: _____

Country and phone

number: _____

Email

address: _____

Permanent

address: _____

WHEREBY:

1. _____ (hereinafter called AGENT) serves as an international student recruiter for American Education Pathways (hereinafter called AEP) through their network of offices around the world.
2. AEP and AGENT agree that the recruitment of students for AEP programs will be conducted in an ethical and responsible manner that demonstrates a high standard of professional conduct, including the maintenance of the confidentiality, integrity and security of student records and all communications with students.
3. AEP will supply AGENT with appropriate materials, information, and application forms with respect to admission requirements, program offerings, admission policies, and procedures. AEP will make every attempt to provide training to their recruiters.
4. AGENT will undertake to advertise as well as promote agreed AEP and partners programs.

AGENT will also provide assistance to students seeking admission to AEP programs from his home country.

With the aim of recruiting students each academic year (Spring, Summer, Fall)

It is understood that AEP will not be expected to pay any upfront advertising/marketing fees to AGENT or linked agencies.

5. AGENT will submit applications from eligible candidates to AEP email address for processing (distan9568@american-edu.us) along with a copy of the student's passport, transcript, and bank records. Eventually, we will also need a copy of the immunization records.
6. AGENT will agree to abide by all admission requirements and understands failure to submit the required documentation could delay the enrollment process..

7. AGENT will assist students in the timely application for student visas in their home country. AGENT will ensure that students are aware of their obligation to attend AEP upon their arrival in the USA as well as other important information/deadlines associated with the payment of tuition/residence fees.

8. AEP reserves the right to approve all materials and procedures employed by AGENT with respect to the representation of AEP.

9. Neither party in this agreement shall be deemed to be in default of or shall be liable for the non-performance of any covenant, agreement or obligation in this agreement if such non-performance is caused by unforeseen circumstances [natural disasters, social unrest, and the like].

10. For each student recruited by AGENT for direct entry to AEP, AEP shall pay a 10% commission fee to the agent for each year tuition payment is made by the student to the school.

11. Commissions will be paid within 3 business days after the receipt of full program fees and after the AGENT has supplied AEP with the invoice.

12. Changes to the agreement may be made in writing with the mutual agreement of the parties concerned. Either party may revoke this agreement upon three months' notice, provided that all financial obligations have been fully discharged.

13. This agreement is effective for a term of 3 years from the date of signing and may be renewed upon regular reviews.

Date:
Name: Robert Stanger M.Ed
Title: **CHIEF GLOBAL OFFICER**

Date:
Name:
Title: